

# ICAR- Central Institute for Cotton Research, Nagpur

## Proforma for nomination of officials for Training

(including training workshop/summer/winter school)

(This is in addition to the proforma for nomination prescribed by the organizer)

<b>Name of the Official and Designation</b>	
<b>Title of training programme</b>	
<b>Name of the organizing institute</b>	
<b>Nature, duration of training</b>	
<b>Period of training</b>	<b>From</b> _____ <b>To</b> _____
<b>Is the training mandatory for Career Assessment</b>	<b>Yes/No</b>
<b>Details of trainings attended during the preceding 3 years (No., Title, Duration, Organizing Institute)</b>	
<b>Training fees (if any)</b>	
<b>Is there any provision in externally funded project (for training fee/travel grant)</b>	
<b>Project in which the skills learnt will be used</b>	
<b>Last date for nomination</b>	

### Forwarding note and recommendation by Head of the Division/Section/Regional Station

The training programme for which the nomination is being sent is essential / useful in

\_\_\_\_\_ work being undertaken / going to be assigned to the official. I hereby recommend / do not recommend the nomination.

**Head of Division/Section/Regional Station**

Signature/date

**Comments/Recommendations of Nodal Officer, HRD**

**Nodal Officer, HRD**

Signature/date

**Forwarding note of the PME: Recommended / Not recommended**

**PME Cell Reference No. ....**

**Date of Receipt .....**

**PME Cell In-Charge**

Signature/date

**Approval: Approved for submission\*/Not Approved for submission/Approved for submission to ICAR for permission\*.**

**Director**

**\* Under the condition that a short note on the training programme and the skilled acquired is submitted to the Nodal Officer, HRD for record.**